

**Documents required for street trading applications**

Type of document	Duration	When required
<b>AccessNI basic disclosure certificate</b>	One year	For each grant and renewal application irrespective of the type of licence applied for
<b>Public Liability Insurance Cover</b>	One year	For all traders showing that they have obtained public liability insurance to the minimum value of £5 million
<b>Risk assessment</b>	Indefinite - any person granted a licence must carry out an assessment of the health and safety hazards associated with their business. The risk assessment should be reviewed on a regular basis and revised as necessary.	Upon request by an Authorised Officer of the Council
<b>Fabric certification</b>	Indefinite - this will then only be needed if you premises are altered or extended	For stalls which are partially constructed of fabric materials
<b>Fire extinguisher certificate</b>	One year	
<b>Gas safety certificate</b>	One year	For all traders using gas appliances
<b>Electrical certificate</b>	One year	For all traders using electrical generators or connecting to a permanent electricity supply
<b>MOT certificate</b>	One year	All traders trading from a vehicle
<b>Council Food Safety Registration</b>	Indefinite	All traders selling any food produce
<b>Certificate of Food Hygiene Training</b>	Indefinite	All traders handling, preparing or selling food produce. This minimum acceptable standard of training is the Level 1 Certificate in Food Hygiene Awareness
<b>Vehicle certificate</b>	One year	For traders using horse drawn carriages or pedicabs
<b>Vets certificate</b>	One year	For traders using horses
<b>Drivers medical certificate</b>	One year	For traders operating as carriage or pedicab drivers