



# Equality Screening Template

The Council has a statutory duty to screen. This includes our strategies, plans, policies, legislative developments; and new ways of working such as the introduction, change or end of an existing service, grant funding arrangement or facility. This screening template is designed to help departments consider the likely equality impacts of their proposed decisions on different groups of customers, service users, staff and visitors.

Before carrying out an equality screening exercise it is important that you have received the necessary training first. To find out about the training needed or any other queries on screening, contact the Equality and Diversity Officers (job-share) Stella Gilmartin or Lorraine Dennis on extension 6026/7 or by email [equality@belfastcity.gov.uk](mailto:equality@belfastcity.gov.uk)

The accompanying **Screening Guidance** note provides straightforward advice on how to carry out equality screening exercises. Detailed information about the Section 75 equality duties and what they mean in practice is available on the Equality Commission's website<sup>1</sup>.

The screening template has 4 sections to complete. These are:

**Section A** - provides details about the policy / decision that is being screened

**Section B** – gives information on the consultation process, supporting evidence gathered and has 4 key questions outlining the likely impacts on all equality groups.

**Section C** - has 4 key questions in relation to obligations under the Disability Discrimination Order

**Section D** - is the formal record of the screening decision.

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<sup>1</sup> <http://www.equalityni.org/archive/pdf/S75GuideforPublicAuthoritiesApril2010.pdf>

## Section A

### Details about the policy / decision to be screened

#### 1. Title of policy / decision to be screened:-

Belfast: Food and Drink Festival

#### 2. Brief description of policy / decision to be screened:-

*(Explain - Is this a new, revised or existing policy? Are there financial / legislative / procurement implications?)*

Belfast: Food and Drink Festival will take place from 10am to 7pm from 23 to 25 March 2018. It will celebrate the best of local food and drink, targeting a family audience. The programme is likely to include, for example, demo kitchens, cookery classes, food experiences, talks, dining experiences, music, street theatre and visual art.

It will take place in the Cathedral Quarter, and it is envisaged a range of venues, outdoor stalls and/or chalets and outdoor spaces will be used. Attendance is estimated at between 15,000 and 20,000.

Over the weekend, restaurants will also be encouraged to put on special dishes to celebrate the festival.

The festival will be designed and produced by a subcontractor, Cathedral Quarter Trust, managed by Belfast City Council. The council's Corporate Comms team will lead communications.

While this is a new event, the council has run similar events in the past, such as Twilight Markets.

#### 3. Aims and objectives of the policy / decision to be screened:-

*(What is the policy trying to achieve?)*

- To deliver a successful event that will help position Belfast as a premier food destination
- To celebrate and promote local food, local chefs and local restaurants
- To generate positive PR for Belfast and attract widespread media attention including specialist food media
- To enhance working relationships with the food and drink industry

- To create a popular festival that is a key part of the city's annual calendar of festivals
- To contribute to the development of the Belfast food story
- To provide food-related skills and knowledge
- To encourage the increased use of locally sourced food and drink produce
- To raise awareness of Belfast as a food tourism destination

**4. On whom will the policy / decision impact?**

*Consider the internal and external impacts (both actual or potential) and explain:-*

Staff	NO
Service users	YES
Other public sector organizations	NO
Voluntary / community groups / trade unions	NO
Others, please specify	TOURISTS

**5. Are there linkages to other Agencies/ Departments?**

Tourism NI; Tourism Ireland; Food NI; Visit Belfast; Department of Agriculture, Environment and Rural Affairs (DAERA); other council services, e.g. Environmental Health, Licensing, etc.

## Section B

**Information on the consultation process, supporting evidence gathered and has 4 key questions outlining the likely impacts for equality and good relations**

### **6. Outline consultation process planned or achieved**

Belfast City Council has run multiple food and drink events in recent years, including during Year of Food and Drink 2016 and six Twilight Markets. Audiences are asked to provide feedback after events, which forms part of the internal review of each project. Lessons learned are then embedded in subsequent events. This includes the requirement that Cathedral Quarter Trust develop an Inclusive events action plan as that was something that came up [at the first Twilight Market]". (See section 7: Available evidence for further detail on previous relevant events.)

As part of the development and planning for this festival, officers from the council's Tourism, Culture and Arts Unit consulted extensively with Food NI, as well as statutory agencies, such as DAERA, the event co-funder, which also has a statutory duty to promote good relations and equal opportunities.

As part of its tender for the contract, Cathedral Quarter Trust stated it is "committed to working with the Council to determine and implement the most effective processes for evaluating the impact of the event".

The council intends to organise a focus group for disabled people to visit the site prior to the festival opening.

Belfast is an action under the council's Belfast: Integrated tourism strategy 2015–20. The tourism strategy was developed in consultation with key stakeholders, was open to public consultation and was equality screened. It sees "Events and festivals [as] very useful tools to help drive tourism, extend the tourism season and enhance the city's profile; they are also good at facilitating networking and links with global brands." As a tourism product, the target primary audience for Belfast is visitors from outside the council area.

## 7. Available evidence

*What evidence / information (both qualitative and quantitative) have you gathered to inform this policy? Set out all evidence below to help inform your screening assessment.*

*It is important to record information gathered from a variety of sources such as: monitoring information; complaints; research surveys; consultation exercises from other public authorities.*

### Other council events

The council runs or has run a number of food and food-related events. These include:

- **Taste and Dine 2014:** A one-day food festival in the grounds of the City Hall. This event was a pilot for subsequent events, including Belfast. A survey was carried out during the event, which included questions on gender, age and domicile.
- **Twilight Market:** There have now been six Twilight Markets in St George's Market.

A survey was carried out after the first event in 2015 including questions relating to age and gender. As the first Twilight Market attracted unprecedented visitor number, there were issues with overcrowding, and a number of attendees took the opportunity to record concerns about accessibility for disabled people, older people, children and parents with young children.

An inclusive events action plan was developed, and a further survey carried out in 2016, which again recorded information relating to age and gender, and asked attendees whether they felt the event was welcoming and inclusive and accessible. 90 per cent felt the event was welcoming and inclusive; and 92 per cent felt the event and venue was accessible.

The following table summarises the changes suggested in response to the welcoming and inclusive and accessible questions.

	Accessibility	Welcome and inclusive
Parking and transport	5	
More space	4	
Seating	3	3
Crowding		3
Noise		1
More/different stalls	1	
Open for longer		1
Accessible tables		1
Standing tables	1	
Cash point	1	
Free drink	1	
Nothing	2	10

- In 2017, a survey was carried out with visitors to **St George's Market**, including the regular Friday, Saturday and Sunday market days, as well as special events, such as Twilight. This recorded information on age, gender, ethnicity, religions/community background and disability.

Where relevant, data and feedback from these events has been included below.

### **Benchmarks from other festivals**

The UK Festival Market Report 2017 is published by Festival Insights and the UK Festival Awards ([www.festivalawards.com/2017-market-reports](http://www.festivalawards.com/2017-market-reports)). It provides a demographic profile of festivals attendees, including some Section 75 dimensions. It should be noted that only 0.6 per cent of respondents were from NI, which means that the results may be less relevant to NI audiences and festivals.

While slightly older, published in 2015/16, Food Festival Finder has published a demographic profile of all UK food festivals ([www.foodfestivalfinder.co.uk/blogs/201506/who-goes-food-festivals](http://www.foodfestivalfinder.co.uk/blogs/201506/who-goes-food-festivals)).

The York Food Festival attracts approximately 440,000 attendees. It has published a demographic profile "for a typical year" ([www.yorkfoodfestival.com/images/new.pdfs/Demographics.pdf](http://www.yorkfoodfestival.com/images/new.pdfs/Demographics.pdf)).

Where relevant, data these reports has been included below.

## A note on target audience

The target primary audience for Belfast is tourists.

Section 75 of the Northern Ireland Act requires public authorities to have due regard to equal opportunities and good relations when carrying out their functions. However, tourists are, by definition, not from outside the public authorities' usual area of influence. More useful to the industry is data relating to market segmentation, some of which corresponds to section 75 data, such as age and travelling companions (which may reflect dependency and marital status). Public authorities do not therefore routinely collect evidence relating to section 75 for tourism products.

However, previous events have demonstrated that food events attract a substantial number of Belfast residents. At Taste and Dine 2014, 29 per cent of attendees were from outside Belfast, but within NI, and 19 per cent were from neither Belfast nor NI. Based on the 2017 St George's Market survey, 24 per cent of Twilight attendees are from outside Belfast, but with NI, and 4 per cent were from outside NI.

Section 75 category	Likely impact?	Level of impact? Minor/Major/None
Religious belief	<p>According to the 2011 Census, 48.8 per cent of Belfast residents are from a Catholic community background and 42.5 per cent are from a Protestant and other Christian community background.</p> <p>The festival aims to attract visitors from outside Belfast, but within NI. 45.1 per cent of NI residents are from a Catholic community background, and 48.4 per cent are from a Protestant and other Christian community background.</p> <p>The festival will also attract people from outside NI. It is not known the religious make-up of these visitors.</p> <p>The 2017 St George's Market survey indicated that the Twilight Market's audience was made up of 35 per cent people from a Protestant community background; 51 per cent from a Catholic community background; and 14 per cent from neither community background. It should be noted that the demographic breakdown may reflect the</p>	None

	<p>venue's proximity to a single-identity housing area.</p> <p>Belfast will take place in the Cathedral Quarter, which is perceived as neutral, and so it is anticipated that the festival will not impact people differently depending on religious belief.</p>																					
Political opinion	<p>In the last Belfast Council election (May 2014), results by political party is as follows:</p> <table border="1"> <thead> <tr> <th>Party</th> <th>No. of Councillors</th> </tr> </thead> <tbody> <tr> <td>Sinn Féin</td> <td>19</td> </tr> <tr> <td>Democratic Unionist Party</td> <td>13</td> </tr> <tr> <td>Alliance Party</td> <td>8</td> </tr> <tr> <td>Social, Democratic and Labour Party</td> <td>7</td> </tr> <tr> <td>Ulster Unionist Party (UUP)</td> <td>7</td> </tr> <tr> <td>Progressive Unionist Party</td> <td>3</td> </tr> <tr> <td>Green Party</td> <td>1</td> </tr> <tr> <td>People before Profit Alliance</td> <td>1</td> </tr> <tr> <td>Traditional Unionist Voice</td> <td>1</td> </tr> </tbody> </table> <p>It is not anticipated that the festival will impact people differently because of their political opinion.</p>	Party	No. of Councillors	Sinn Féin	19	Democratic Unionist Party	13	Alliance Party	8	Social, Democratic and Labour Party	7	Ulster Unionist Party (UUP)	7	Progressive Unionist Party	3	Green Party	1	People before Profit Alliance	1	Traditional Unionist Voice	1	None
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Racial group	<p>The 2011 Census shows that there is a higher than average proportion of people from a black and minority ethnic background in the Belfast City Council area than in NI overall at 3.3 per cent and 1.79 per cent respectively. The largest minority ethnic communities are the Chinese community and the Indian community at 0.7 per cent of the population each.</p> <p>88.3 per cent of Belfast's population were born in NI. 3.4 per cent were born in non-EU countries.</p> <p>The 2017 St George's Market survey indicates that 3 per cent of attendees at Twilight Market are from a minority ethnic background, which is on par with the population of</p>	Minor																				

	<p>Belfast.</p> <p>The festival will be open to all people, irrespective of racial group. However, while attendance is likely to be on par with the demographic make-up of the whole population, for this reason, people from a white racial group are likely to make up the majority of attendees and are therefore more likely to benefit from the festival.</p>											
Age	<p>The age of Belfast's population breaks down as follows.</p> <table border="1" data-bbox="336 555 970 663"> <thead> <tr> <th>0 to 17</th> <th>18 to 24</th> <th>25 to 59</th> <th>60 to 74</th> <th>75+</th> </tr> </thead> <tbody> <tr> <td>21.9%</td> <td>12.3%</td> <td>46.8%</td> <td>11.8%</td> <td>7.1%</td> </tr> </tbody> </table> <p>According to the UK Festival Market Report 2017, the majority of people attending UK festivals, 59 per cent, are aged between 26 and 60. 0.6 per cent are children (under 16); 37 per cent are young people (16 to 25); and 3.4 per cent are older people (aged 60 and over).</p> <p>Food Festival Finder uses slightly different age brackets. It shows a larger majority again (64 per cent) aged between 25 and 54. 14 per cent are young people (aged 18 to 24) and 21 per cent are older people (aged 55 and over).</p> <p>Similarly, York Food Festival data suggests that the audience for food festivals are slightly older. While 25 to 54 year olds still make up the majority of the audience (46 per cent), York reports older people make up a greater market share (20 per cent aged 55 to 64; and 22 per cent aged 65 and over) and fewer young people (14 per cent of attendees are aged 16 to 24).</p> <p>In Belfast, people aged 25 to 59 made up the majority of the Taste and Dine 2014 audience, while 9 per cent were young people (15 to 24) and 11 per cent were older people (sixty and over).</p> <p>72 per cent of Twilight Market audiences are aged 25 to 55, while 22 per cent are older people (55 and over) and 5 per cent are young people (aged 18 to 24).</p>	0 to 17	18 to 24	25 to 59	60 to 74	75+	21.9%	12.3%	46.8%	11.8%	7.1%	Minor
0 to 17	18 to 24	25 to 59	60 to 74	75+								
21.9%	12.3%	46.8%	11.8%	7.1%								

	<p>While previous evidence indicates that in Belfast, younger people are less likely and older people are slightly less likely to attend and benefit from Belfast, research from English festivals indicates there is a market for food festivals among younger and older people.</p> <p>In terms of employment opportunities afforded by the festival, these are most likely to impact on people of working age, and young people are also more likely to benefit from casual or temporary employment contracts.</p>													
Marital status	<p>The marital status of all Belfast residents aged 16 and over is as follows.</p> <table border="1" data-bbox="336 790 1026 1384"> <tr> <td><b>Single (never married or never registered a same-sex civil partnership)</b></td> <td>45.30%</td> </tr> <tr> <td><b>Married</b></td> <td>35.60%</td> </tr> <tr> <td><b>In a registered same-sex civil partnership</b></td> <td>0.10%</td> </tr> <tr> <td><b>Separated (but still legally married or still legally in a same-sex civil partnership)</b></td> <td>5.30%</td> </tr> <tr> <td><b>Divorced or formerly in a same-sex civil partnership which is now legally dissolved</b></td> <td>6.20%</td> </tr> <tr> <td><b>Widowed or surviving partner from a same-sex civil partnership</b></td> <td>7.50%</td> </tr> </table> <p>According to the UK Festival Market Report 2017, 41 per cent of UK festival attendees are single and 27 per cent are married. York Food Festival states that “feedback [...] suggests that many attendees to the festival are due to being brought by somebody else”, although those relationships may not be through marital status.</p> <p>While the 2017 St George’s Market survey did not ask explicitly about marital status, 36 per cent of attendees at Twilight indicated that they attended the market with their spouse or partner.</p> <p>The festival is likely to benefit Belfast residents irrespective of their marital status.</p>	<b>Single (never married or never registered a same-sex civil partnership)</b>	45.30%	<b>Married</b>	35.60%	<b>In a registered same-sex civil partnership</b>	0.10%	<b>Separated (but still legally married or still legally in a same-sex civil partnership)</b>	5.30%	<b>Divorced or formerly in a same-sex civil partnership which is now legally dissolved</b>	6.20%	<b>Widowed or surviving partner from a same-sex civil partnership</b>	7.50%	None
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Sexual orientation	<p>The Rainbow project estimates that, on the basis of national and international research, 1 in 10 people in Northern Ireland would not identify as being heterosexual.</p> <p>The festival will be open to everyone irrespective of sexual orientation.</p>	None
Men and women generally	<p>52 per cent of Belfast residents are female, and 48 per cent are male.</p> <p>The tourism and hospitality sectors employ a slightly higher percentage of women than men.</p> <p>According to the UK Festival Market Report 2017, 60 per cent of attendees are female and 40 per cent, male. The York Food Festival profile is similar, with 39 per cent male and 61 per cent female attendees. Food Festival Finder data shows women are more likely again to attend food festivals: 71 per cent compared to the male audience share of 29 per cent.</p> <p>In Belfast, 76 per cent of attendees at Twilight Market are female, and 24 per cent, male. However, Taste and Dine 2014 proved to be anomalous with a slightly higher percentage of men (52 per cent) than women (48 per cent) attended.</p> <p>It is likely that Belfast will attract a similarly gendered audience to the UK festivals, and women are more likely to benefit from the festival than men.</p>	Minor
Disability	<p>23.5 per cent of Belfast residents have a disability or long-term health problem.</p> <p>The 2017 St George's Market survey asked people who attended Twilight Market whether they had a long-term health problem or disability and to what extent it limited their day-to-day activities. 9 per cent stated their day-to-day activities were limited "a little" by a long-term disability or health condition; 1 per cent indicated their day-to-day activities were limited a lot.</p>	Minor

	<p>Of those who indicated they had a disability, all felt that St George’s Market was welcoming and accessible.</p> <p>People without a disability are more likely to benefit from the festival. However, the festival will be open and welcoming to disabled people.</p>	
Dependents	<p>49.4 per cent of Belfast households have dependent children. Lack of childcare or access to childcare and lack of child-friendly events and facilities can be a barrier to attending events for people with dependent.</p> <p>According to the UK Festival Market Report 2017, 35.9 per cent of festival attendees have children. Food Festival Finder reports that 41 per cent of attendees have children. The York Food Festival states that “feedback [...] suggests that many attendees to the festival are due to being brought by somebody else”, although those relationships may not be dependency.</p> <p>While the 2017 St George’s Market survey did not ask explicitly about dependents, 11 per cent of Twilight attendees indicated they attended the event with their children. 11 per cent also indicated they attended with another family member who was not a spouse/partner or child, although this relationship may not be dependent.</p> <p>It may be that people without dependants are generally slightly more likely to attend certain events and festivals than people with dependants. However, Belfast will be targeted at families.</p>	Minor

**8. What is the likely impact (indicate if the policy impact is positive or negative) on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories? What is the level of impact?**

Section 75 category	If Yes, provide details	If No, provide reasons
Religious belief	The specification for the Belfast festival states that there should be “adequate provision for vegetarians	

	<p>and vegans, coeliacs and any other common food allergies etc. This could be facilitated through specific vegetarian &amp; vegan stalls and a 'free from' area etc.", which may provide for the needs of people of different religious beliefs.</p> <p>There will be a range of food and activities without alcohol and a designated drinks area for those who abstain from alcohol for religious reasons.</p>	
Political opinion		<p>People of different political opinions are likely to benefit equally: there is no perceived impact on equality of opportunity.</p>
Racial group	<p>The specification for the Belfast festival states that there should be "adequate provision for vegetarians and vegans, coeliacs and any other common food allergies etc. This could be facilitated through specific vegetarian &amp; vegan stalls and a 'free from' area etc.", which may provide for the needs of people from different racial groups.</p> <p>Cathedral Quarter Trusts states that the event will include "experts and chefs from Northern Ireland and further afield". Including an international line-up and a range of cuisines from around the world may make the festival more appealing to people from different racial groups.</p>	
Age	<p>Belfast is a family-focused event with a range of daytime and early evening events that will appeal to a family audience. While it is open to people of all ages, it is likely to mostly attract people aged 25 to 49 and their children.</p> <p>In terms of employment opportunities afforded by</p>	

	the festival, these are most likely to impact on people of working age, and young people are also more likely to benefit from casual or temporary employment contracts.	
Marital status		People of different marital status are likely to benefit equally: there is no perceived impact on equality of opportunity.
Sexual orientation		People of different sexual orientation are likely to benefit equally: there is no perceived impact on equality of opportunity.
Men and women generally	While based on previous festivals and events, it is likely that the festival will attract more women than men; it will be welcoming and inclusive of both men and women.	
Disability	The council and Cathedral Quarter Trust will produce an inclusive events action plan, including a communications plan, which will ensure the event is welcoming, inclusive and accessible to disabled people.	
Dependants	Belfast is a family-focused event with a range of daytime and early evening events that will appeal to a family audience. It is likely to appeal to people with dependents, who, according to the evidence cited above, are less likely to attend festivals and food events than people without dependents.	

**9. Are there opportunities to better promote equality of opportunity for people within the Section 75 equalities categories?**

**A general note on monitoring**

The council and Cathedral Quarter Trust should ensure that the collection of quantitative section 75 data, as far as is appropriate, is integrated in to project performance monitoring and evaluation for Belfast and future similar events. Where direct methods are not appropriate, consideration should be given to indirect methods of evidence collection. This will enable the council to make further informed decisions about actions that would best improve equality of opportunity.

Section 75 category	If Yes, provide details	If No, provide reasons
Religious belief	Collection of section 75 data as above.	
Political opinion	Collection of section 75 data as above.	
Racial group	<p>Collection of section 75 data as above.</p> <p>The council should take care to ensure that the final event encompasses cuisines from a range of cultures represented in Belfast.</p> <p>The range of cultures and cuisines should be represented in marketing and publicity material.</p>	
Age	<p>Collection of section 75 data relating to age should use consistent age brackets to enable the council to build up evidence across of a range of events.</p> <p>While previous evidence indicates that in Belfast, younger people are less likely and older people are slightly less likely to attend and benefit from Belfast, research from English festivals indicates there is a market for food festivals among younger and older people.</p> <p>While retaining the family-friendly focus, marketing and publicity material could represent people of different ages. This may be particular pertinent to older people as evidence from English festivals</p>	

	indicates there is a strong market for food festivals among older people.	
Marital status	Collection of section 75 data as above.	
Sexual orientation	Collection of section 75 data as above.	
Men and women generally		While the festival is likely to attract more female attendees than men, it will be welcoming and inclusive of both men and women.
Disability	<p>Collection of section 75 data as above.</p> <p>The council and Cathedral Quarter Trust will produce an inclusive events action plan, including a communications plan, which will ensure the event is welcoming, inclusive and accessible.</p> <p>The council intends to invite a organize a focus group for disabled people to visit the site prior to the festival opening which will provide further opportunities to promote equal opportunity.</p>	
Dependants	<p>Collection of section 75 data as above.</p> <p>The family-friendly event is likely to attract parents with children. Further consideration could be given to tactics to attracting people with older dependents.</p>	

**10. To what extent is the policy likely to impact (positive or negatively) on good relations between people of different religious belief, political opinion or racial group? What is the level of impact?**

Good relations category	Likely impact?	Level of impact? Minor/Major/None
Religious belief	<p>Belfast will take place in the Cathedral Quarter, which is perceived as neutral, and so it is anticipated that the festival will bring together people with different religious beliefs in a fun and safe space.</p> <p>The festival will likely showcase food from a range of cultures, which may help raise awareness and increase understanding of different world religions.</p> <p>Cathedral Quarter Trust is also proposing a “festival banquet” event on St Anne’s Cathedral (subject to negotiations), which may be an opportunity to encourage people of different faiths in to the cathedral.</p>	Minor positive
Political opinion	<p>Belfast will take place in the Cathedral Quarter, which is perceived as neutral, and so it is anticipated that the festival will bring together people with different political opinions in a fun and safe space.</p>	Minor positive
Racial group	<p>Including world cuisines in the “comprehensive ‘food story’ for Belfast” will raise awareness of the city’s diversity and may help promote good relations between people from different racial groups.</p>	Minor positive

**11. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?**

Good relations category	If Yes, provide details	If No, provide reasons
Religious belief		<p>The festival is likely to have a positive impact on good relations as detailed above.</p>

Political opinion		The festival is likely to have a positive impact on good relations as detailed above.
Racial group	<p>The council should take care to ensure that the final event encompasses cuisines from a range of cultures represented in Belfast.</p> <p>The range of cultures and cuisines should be represented in marketing and publicity material.</p>	

### Section C

Belfast City Council also has legislative obligations to meet under the Disability Discrimination Order and Questions 12-13 relate to these two areas.

#### Consideration of Disability Duties

**12. Does this proposed policy / decision provide an opportunity for the Council to better promote positive attitudes towards disabled people?**

Yes: the council will ensure that the event is welcoming and accessible to disabled people through its inclusive events action plan. It also intends to test this with a focus group site visit.

The council will be demonstrating best practice in inclusive events, helping to encourage best practice among other event organisers.

By making the event more accessible to disabled people, it is also likely to attract more disabled people, making disabled people more visible at civic events.

**13. Does this proposed policy / decision provide an opportunity to actively increase the participation by disabled people in public life?**

The inclusive action plan, including communications tactics, will ensure that the event is welcoming and inclusive of disabled people and is likely to increase attendance at this civic event.

## 14. Multiple Identities

### Provide details of data on the impact of the policy with multiple identities

Based on previous events and research from English events and festivals, older people with dependents may be less likely again to attend the festival. Mitigation could include positive marketing, and the inclusive events action plan may tackle barriers for older dependents. This can be monitored by observation by event staff.

### Specify relevant Section 75 categories concerned

## 15. Monitoring Arrangements

*Section 75 places a requirement the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services etc.; and to help identify barriers to fair participation and to better promote equality of opportunity.*

*Outline what data you will collect in the future in order to monitor the impact of this policy / decision on equality, good relations and disability duties.*

Equality	Good Relations	Disability Duties
<ul style="list-style-type: none"> <li>Audience survey including quantitative section 75 data as far as is appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Audience survey including quantitative section 75 data as far as is appropriate</li> </ul>	<ul style="list-style-type: none"> <li>Audience survey including quantitative section 75 data as far as is appropriate</li> </ul>
<ul style="list-style-type: none"> <li>Where direct methods are not appropriate, consideration will be given to indirect methods of collecting evidence of equal opportunities, such as proxies, social media and</li> </ul>	<ul style="list-style-type: none"> <li>Where direct methods are not appropriate, consideration will be given to indirect methods of collecting evidence of equal opportunities, such as proxies, social media and observation.</li> </ul>	<ul style="list-style-type: none"> <li>Qualitative feedback through surveys and social media</li> </ul>

observation.		
		<ul style="list-style-type: none"> <li>• Feedback from disability steering group site visit</li> </ul>

## Section D

### Formal Record of Screening Decision

#### Title of Proposed Policy / Decision being screened:

Belfast: Food and Drink Festival

I can confirm that the proposed policy / decision has been screened for –

X	equality of opportunity and good relations
X	disabilities duties

On the basis of the answers to the screening questions, I recommend that this policy / decision is – *(place an X in the appropriate box below)*

	* <b>Screened In</b> – Necessary to conduct a full EQIA
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	<p>*<b>Screened Out</b> – No EQIA necessary (no impacts)</p> <p>Provide a brief note here to explain how this decision was reached:</p>
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X	<p>* <b>Screened Out -</b> Mitigating Actions (minor impacts)</p> <ul style="list-style-type: none"> <li>• Provide a brief note here to explain how this decision was reached: It is considered that the festival will have only positive impacts of equal opportunities and good relations as practice has been honed through the experience of running several previous, positive events.</li> <li>• Explain what mitigating actions and / or policy changes will now be introduced: The council will ensure that marketing material and the various cultures and cuisines being showcased represent the diversity of Belfast and the different section 75 dimensions as appropriate. The council will also further develop an inclusive events action plan and intends to host a disability steering group site visit.</li> </ul>
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**Formal Record of Screening Decision (cont)**

**Screening assessment completed by (Officer level) -**

Name:

Date:

Department :

Signature: please insert a scanned image of your signature below

**Screening decision approved by -**

Name:

Date:

Department:

Signature: please insert a scanned image of your signature below

Please save the final version of the completed screening form and forward to the Equality and Diversity Officer – [equality@belfastcity.gov.uk](mailto:equality@belfastcity.gov.uk). The screening form will be placed on the BCC website and a link provided to the Council's Section 75 consultees.

For more information about equality screening contact –

**Stella Gilmartin / Lorraine Dennis**  
**Equality & Diversity Officer (*job-share*)**  
**Belfast City Council**  
**City Hall**  
**Belfast**  
**BT1 5GS**  
**Telephone: 028 90270511**  
**[equality@belfastcity.gov.uk](mailto:equality@belfastcity.gov.uk)**