

Dogs (Northern Ireland) Order 1983 as Amended Application for a dog licence



Belfast City Council

This form, with the appropriate fee, should be sent or brought to
The Dog Warden Service, City and Neighbourhood Services Department,
Belfast City Council, The Cecil Ward Building, 4-10 Linenhall Street, Belfast, BT2 8BP. Tel: 028 9027 0431

Cheques and postal orders should be made payable to Belfast City Council.
You can apply for a standard dog licence (£12.50) online at www.belfastcity.gov.uk/apply

Any information you provide in this application is open to public scrutiny, and if requested we have a legal obligation to provide it.
Please use BLOCK LETTERS

Office use only:

Previous tag number
(if applicable):

Record number

Licence number:

Expiry date:

Tag number:

Concession: Yes No

Issued on:

Initials:

Section 1: Owner details

Title:	Forename(s):
Surname:	
Address:	
Tel no:	How would you prefer to be contacted: <input type="checkbox"/> Phone <input type="checkbox"/> Text <input type="checkbox"/> Email <input type="checkbox"/> Post
Mob no:	
Work no:	
Email:	

Dog kept at alternative address (if applicable):

Have you moved house since the date of issue of last licence:

Yes No

If yes, please give previous address:

Section 2: Dog details

Name:
Breed:
Colour:
Sex: <input type="checkbox"/> Male <input type="checkbox"/> Female
Age: Years Months
Spayed or neutered: Yes <input type="checkbox"/> No <input type="checkbox"/>
Microchip number:
Registered with: <input type="checkbox"/> Petlog <input type="checkbox"/> PETtrac <input type="checkbox"/> Anibase <input type="checkbox"/> Indentichip

Kennel registration number:
(if applicable)

Distinguishing marks:

Section 3: Control conditions

Control orders and exemption for prohibited types

Are control conditions held in respect of any of the above dogs or are any of the dogs above a prohibited breed?

Yes No If yes, please complete this section and/or section 4 below:

Please indicate which of the following control orders are relevant to the dog described:

- Muzzled in public
- Kept under control when in public
- Neutered (if male)
- Kept in a secure location when not in public
- Excluded from specific areas
- Undergone professional training
(if yes, please provide details)

Date completed: ___/___/___

Trainer details:

Section 4: Prohibited breed

Please provide exemption details:

Date of the court order:

Serial number of exemption certificate:

Insurance policy provider:

Insurance policy number:

Declaration:

I declare that the information given under section 3 and/or 4 is correct in every respect.

Signed:

Date:

Belfast City Council is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of issuing dog licences.

You are providing your personal data to the Council whose lawful basis for processing is for compliance with a legal obligation under the Dogs (Northern Ireland) Order 1983 as Amended.

The personal data may be shared internally within the Council with staff who are involved in providing this service and where necessary, between internal departments with the purpose of supporting an effective delivery of service.

Any information you provide in this application is open to public scrutiny, and if requested we have a legal obligation to provide it.

The personal data is held and stored by the Council in a safe and secure manner and in compliance with Data Protection legislation and in line with the Council's Records Retention and Disposal Schedule.

If you have any queries regarding the processing of your personal data, please contact The Dog Warden Service, City and Neighbourhood Services Department, Belfast City Council, The Cecil Ward Building, 4-10 Linenhall Street, Belfast, BT2 8BP. Tel: 028 9027 0431

If you wish to contact the Council's Data Protection Officer, please write to Belfast City Council, City Hall Belfast, BT1 5GS or send an email to records@belfastcity.gov.uk

Declaration:

I apply for the dog described above for one year from ___/___/___ and enclose cheque, cash or postal order for the fee of £_____

Tick as appropriate:

- I am eligible for a free licence as I am over 65 and this is my first and only dog.
- I am eligible for a reduced licence fee of £5: (tick one statement below)
 - I am over 65 years old and have already claimed a free dog licence for one dog.
 - I am in receipt of Universal Credit or Pension Credit at the time of application for the licence.
 - The dog described is sterilised.

I declare that the information given is correct in every respect, that I am not under 16 years of age and that I have not been disqualified from keeping a dog under Article 33A of the Dogs (NI) Order 1983, as amended, or the Welfare of Animals Act (NI) 1972(a).

Signed:

Date:

Dog licences

Change of address: please inform us of any permanent change of address and we will update our records.

Transferring a dog licence: if your dog dies you can apply for a certificate to transfer that licence to your new dog.

Refunding the licence fee: you can get a refund within 30 days from date of issue if; you do not get a dog, you have disposed of the dog or your dog dies.

Microchipping: your dog must be microchipped to be licensed. It is your responsibility to make sure that the contact details held on the appropriate database are accurate. If they are inaccurate, the dog is not considered microchipped and the licence is void.

Who can apply for a dog licence? It is an offence to apply for, or obtain a licence if you are under 16 or if you are disqualified from keeping a dog under; Article 33A of the Dogs (NI) Order 1983 as amended or Section 27 of the Welfare of Animals Act (NI) 1972.

Control Order: it is an offence to contravene any control condition attached to a dog licence. It is also an offence to give away or sell a dog which is subject to a control condition without informing the council in writing to the address overleaf.

Public scrutiny: any information you provide in this application is open to public scrutiny.

Dog licences

Dog Licence and identification tag: all dogs must have a valid licence and wear identification with the name and address of their keeper, either on a tag or engraved on a collar plate.

Dog Fouling: if you do not pick up after your dog immediately, you may receive a £80 fixed penalty notice.

Straying: you must always be in control of your dog and do not let it stray. If your dog is allowed to stray you may receive a £80 fixed penalty notice.

The Dogs (Specified Maximum) (Belfast) Order 2012: you can have only 4 dogs under your control, at any one time, while out in public. This order covers the entire Belfast City Council area, including all parks and open spaces.

Specific requirements for greyhounds, whippet and lurcher type dogs: greyhounds when exercised or led in a street or other public place must be kept under control and muzzled. No more than two greyhounds should be exercised or led by any one person in any street, road, highway or other public place.

Animal welfare

We enforce the powers in the Welfare of Animals (NI) Act 2011 in respect of domestic pets, horses and donkeys. People responsible for animals must take positive steps to ensure they care for their animals properly. You can report any concerns regarding the welfare of domestic pets or horses to us on 028 9027 0431 for more information visit: www.belfastcity.gov.uk/animalwelfare