



## Equality Screening Template

Age-friendly Belfast Plan 2014 -2017

## **Belfast City Council -Equality Screening Template**

The Council has a statutory duty to screen. This includes our strategies, plans, policies, legislative developments; and new ways of working such as – the introduction, change or end of an existing service, grant funding arrangement or facility. This screening template is designed to help departments consider the likely equality impacts of their proposed decisions on different groups of customers, service users, staff and visitors.

Before carrying out an equality screening exercise it is important that you have received the necessary training first. To find out about the training needed, contact – [gilmartins@belfastcity.gov.uk](mailto:gilmartins@belfastcity.gov.uk) / [dennisl@belfastcity.gov.uk](mailto:dennisl@belfastcity.gov.uk)

The accompanying [Screening Guidance](#) note provides straightforward advice on how to carry out equality screening exercises. Detailed information about the Section 75 equality duties<sup>1</sup> and what they mean in practice is available on the Equality Commission's website.

The screening template has 4 sections to complete. These are:

**Section A** - asks you to provide details about the policy / decision that is being screened.

**Section B** - has 4 key questions that require you to outline the likely impacts on equality groups, and all supporting evidence.

**Section C** - has 4 key questions in relation to obligations under the Disability Discrimination Order

**Section D** - is the formal record of the screening decision.

### **Section A**

---

<sup>1</sup> ECNI 'Section 75 of the NI Act 1998: A Guide for Public Authorities' April 2010. [www.equalityni.org](http://www.equalityni.org)

## Details about the policy / decision to be screened

### Title of policy / decision to be screened:-

Age-friendly Belfast Plan 2014 -2017

### Brief description of policy / decision to be screened:-

*(Explain - Is this a new, revised or existing policy? Are there financial / legislative / procurement implications?)*

This is a new project.

Financial implications relate to implementation of Age-friendly Belfast Plan.

Preparatory work was funded through existing resources.

Currently there are no legislative or procurement implications.

### Background to Age-friendly Belfast

In Belfast 19% of the population is over 60 and this is expected to rise to 36% by 2050.

Whilst population aging is seen as major success of the 20<sup>th</sup> century it is also recognised as one of our greatest challenges of the 21<sup>st</sup>. We must continue to improve our Cities services and structures to ensure our City is assessable to all and to meet the needs of a growing population of older people with a wide range of abilities.

The Council has identified older people as a priority within its current corporate plan and following its agreement in March 2012 the Lord Mayor signed a declaration formally committing the Belfast to become a World Health Organisation (WHO) Age-friendly City. Since then the Council has been working collaboratively within the Belfast Strategic Partnership (BSP) and specifically it's Healthy Ageing Strategic Partnership (HASP) to honour that commitment.

The Councils All Party Reference Group on Older People was established in 2007 and is currently chaired by Councillor Bernie Kelly, directs and oversees this work programme on behalf of the council.

It was agreed that HASP take the lead role in preparing the submission to WHO for Age-friendly Belfast under the governance of BSP. Belfast City Council is a key

member of HASP.

**An Age-friendly City is defined as an inclusive and accessible urban environment that promotes active ageing**

Over the last two years Council officers under the direction of the All Party Reference Group on Older People have worked collaboratively within BSP and HASP to:

1. See Belfast become the first city in Northern Ireland to join into the World Health Organisation's Global Network of Age-friendly Cities.
2. Establish mechanisms to involve older people throughout the Age-friendly process and carry out extensive consultations with a wide range of older peoples to establish how age friendly they perceive the city and what they would like to see improved under these eight domains;
  - outdoor spaces and buildings,
  - transportation,
  - housing,
  - social participation,
  - respect and social inclusion,
  - civic participation and employment,
  - communication and information, and
  - community support and health services.

Consultations included:

- 2 large scale older peoples workshops at Belfast Castle and Titanic Building
- 300 age-friendly surveys have been completed by older people in a range of settings
- 6 Focus groups with 6 socially excluded groups of older people (people in residential care, carers, LGBT, disabled (RNIB), older men and ethnic minority (Indian and Chinese's community)
- A City Matters survey

3. Bring together Belfast City Council Youth Forum and Greater Belfast Seniors

Forum in an intergenerational project to identify common priorities for an Age-friendly City.(supported by Linking Generations NI)

4. Compile and publish key statistical data relevant to an Age Friendly City and which can be used by decision makers to prioritise actions. The statistics have been used to create an **Age-friendly Belfast profile** which is easily available on the NINIS website <http://www.ninis2.nisra.gov.uk/public/Home.aspx>.
5. Engage key stakeholders and partners to commit to the plan through workshops and meetings.
6. Hold a number of joint workshops with older people, service providers and key stakeholders, using the baseline assessment of older people's perceptions and statistical data, to develop a vision for Age Friendly Belfast, key priorities for improvement and actions planned over the next three years.

#### **Aims and objectives of the policy / decision to be screened:-**

*(What is the policy trying to achieve?)*

Our vision is that Belfast will be a city where older people live life to the full

#### **Key themes**

- **Age-friendly Image** - creating a positive view of ageing
- **Age-friendly Lives** – reducing life inequalities and isolation
- **Age-friendly Neighbourhoods** - creating friendly places to live in

For each theme, we have secured commitment, from key stakeholders, to deliver specific projects to improve the age-friendliness of Belfast

- **Age-friendly Image** - creating a positive view of ageing

Belfast City Council with the support of Belfast Strategic Partnership to co-ordinate and lead on the development of a positive ageing campaign through the development of positive and diverse images, a community awareness campaign and a yearly calendar

Belfast Strategic Partnership with the support of Business in the Community, Belfast

City Centre Management, Age NI and Alzheimer's Society will develop an age-friendly charter and quality standards

Belfast City Council and Belfast Police and Community Safety Partnership should champion intergenerational work and deliver a coordinated city wide approach building on the success of work between relationships through a city wide project between Belfast City Council Youth Forum and Greater Belfast Seniors Forum

- **Age-friendly Lives** – reducing life inequalities and isolation

Business in the Community will support employers to plan better for age diverse workforces and encourage businesses to support older workers to remain in work if they wish and support employment opportunities for older people

Belfast Health Development Unit, Belfast City Council and the Public Health Agency to develop a tool kit to reduce the impact of poverty in Belfast (focusing on benefits, nutrition and fuel poverty), this will be age-proofed and its use promoted with older people

Belfast Health Development Unit in conjunction with the Public Health Agency and Belfast Local Commissioning Group to provide financial support to local community and voluntary groups to reduce the health impact of social isolation

Belfast Strategic Partnership together with Belfast City Council to host an annual Age-friendly Convention and circulate a quarterly Age-friendly Belfast Update

Belfast City Council to develop an annual Older People's Art Festival connecting with the Public Health Agency's regional Arts and Older Peoples' Programme delivered through Arts Care and the Arts Council

Belfast City Council, with the support of Volunteer Now, to deliver a comprehensive Age-friendly Older Volunteer Awards programme

- **Age-friendly Neighbourhoods** - creating friendly places to live in

Belfast Healthy Cities to develop an age-friendly walkability toolkit, promote results and work with Belfast Strategic Partnership and local community groups to improve

local neighbourhoods

Belfast Strategic Partnership Active Belfast team to work with Age Partnership Belfast to develop and implement an Active Ageing plan to increase older people's participation in physical activity

Belfast City Councils Leisure Transformation will improve leisure provisions and centres across the city

Belfast City Council to increase older people's usage of parks and open spaces by improving the facilities, management and activities available in their parks

Northern Ireland Housing Executive to work with Greater Belfast Seniors Forum and local areas forums to explain current provision/options on housing for older people in Belfast and to discuss issues that will influence future planning

Translink and other transport providers to work with Greater Belfast Seniors Forum to evaluate the impact of driver training to ensure that older people are treated with respect and dignity

Belfast City Council to ensure that older people are involved in community planning in their local areas

The Policing and Community Safety Partnership to build on work taking place on feeling safe and intergenerational relationships in local neighbourhoods

The Healthy Ageing Strategic Partnership will continue support and development of older people's groups by organisations as an integral part of the age network in Belfast.

**In order to add to what we know about ageing in Belfast, we will need to take forward the following areas of research:**

Update the Age-friendly Profile on the NISRA/NINIS website annually

Work with the Office of the First and Deputy First Ministers and other age-friendly

cities and communities to develop the database of information held on the Age-friendly Profile on the NISRA/NINIS website

<http://www.ninis2.nisra.gov.uk/public/Home.aspx>

Carry out a robust HASP age-friendly survey to address key gaps in the baseline assessment and collect indicators identified for evaluation

Identify and research the needs of older carers in Belfast

Identify and research the current and future needs of black and minority ethnic, lesbian, gay, bisexual, transgender older people in Belfast

Work with the Centre for Ageing Research and Development in Ireland (CARDI) and the Office of the First and Deputy First Ministers (OFDMDFM) to review current research and develop future research on age-friendly cities and communities.

Collaborate with Belfast Healthy Cities, the World Health Organisation and other age-friendly networks to learn from best practice and international innovation

**We will know we are making a difference by measuring the following improvements:**

- More older people feeling that they are treated with respect and dignity
- Older people having greater access to good social networks
- Increased feeling of wellbeing and control by older people
- A reduction in the current level of fuel poverty among older people in Belfast (currently 53%) and an increase in benefit uptake
- Increased participation in local parks and physical activity by older people
- Improved usage of public transport and specialist transport services by older people

**We have developed indicators for each of the eight age-friendly domains and will regularly report on progress in the implementation of the 3 year age-friendly action plan.**

**AF Image**

- Development and distribution of positive ageing images materials-calendar, newsletter, hits on website, AF convention and PR opportunities
- % of older people who feel that there is a positive view of ageing in the city
- Number of organisations signed up to the Age-friendly charter and maintaining AF standards
- % of older people who feel that that Belfast is a city where they can live life to the Full
- Number of intergenerational events and usage of intergenerational toolkit
- % of participants in intergenerational programmes showing an improvement in respect

### **AF Lives**

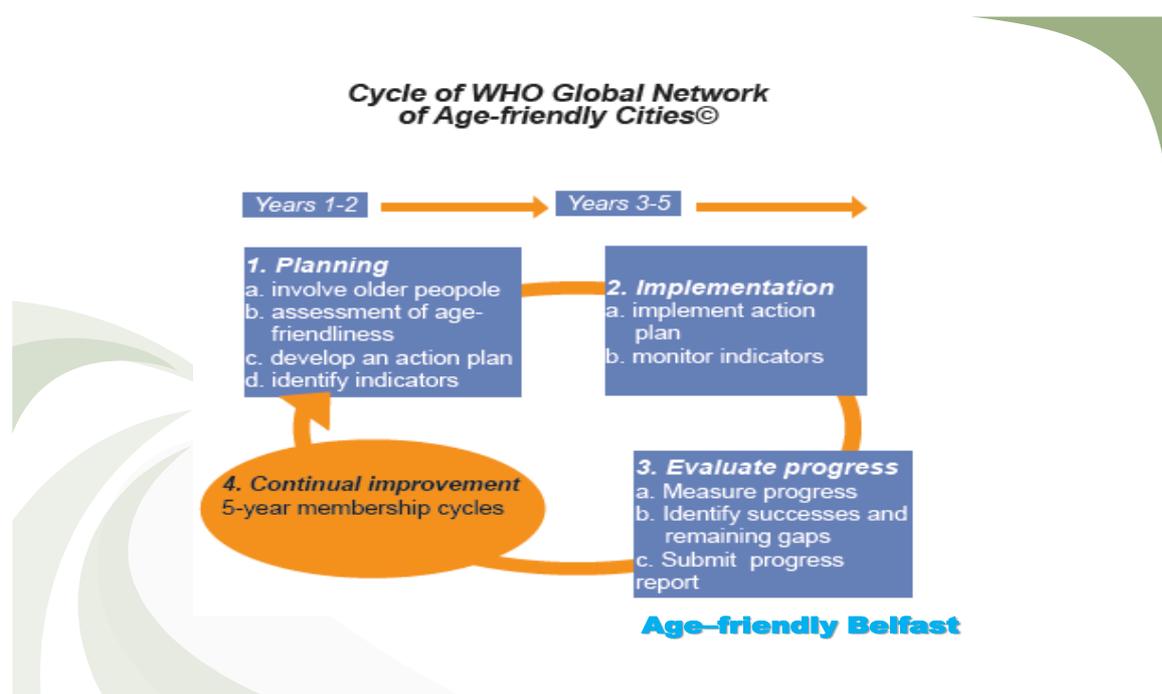
- Development and use of poverty toolkit by older people
- Sales of fuel stamps
- Older people participating in oil buying clubs
- Number of households headed by older people improved by affordable warmth projects
- Reduction in households (aged 60+) that are experiencing fuel poverty or extreme fuel poverty
- Number of AF isolation grants awarded and older people participating in projects
- Number of older people experiencing a reduction in isolation as result of AF Grants
- Life Expectancy-healthy life expectancy and disability free life expectancy
- Number of older people participating in arts activities
- % of older people satisfied with arts and cultural activities in the city
- Number of nominations for older people volunteer awards
- Number of older people volunteering
- % of older people who take part in paid employment

### **AF Lives**

- Development of AF walkability toolkit and improved measures in Age-friendly neighbourhoods
- % who feel their neighbourhood is a good place for older people to live
- No's of older people taking part in Active Belfast programmes
- Number 60+ boost attendances at leisure centres

- Number of older people using parks
- Level of physical activity in older people
- Awareness of and confidence in housing options for older people
- Number of older people in housing stress
- Number of older people who are homeless
- Number of older people who have good access to public transport
- % of older people who feel they are treated with respect and dignity on public transport
- Smartpass usage
- % of older people who feel safe in their area
- % of older people who feel a sense of wellbeing and control

The Age-friendly process is a cycle of continual improvement so we will return to the planning process with continual consultation and engagement with older people and stakeholders across the city.



With regard to the new council area we have already begun engaging older people from the new areas, inviting them to events and introducing them to the 6 geographical seniors forums in Belfast that link into the Greater Belfast Seniors forum.

### **On whom will the policy / decision impact?**

*Consider the internal and external impacts (both actual or potential)*

- Staff
- Service users
- Other public sector organisations
- Voluntary / community groups / trade unions
- Others, please specify

### **Are there linkages to other Agencies/ Departments?**

Leadership and governance for Age-friendly Belfast will be provided by Belfast Strategic Partnership (BSP), which is a collaborative multi-sectoral partnership that aims to reduce life inequalities in Belfast.

The Healthy Ageing Strategic Partnership (HASP) will co-ordinate delivery of the 3-Year Age-friendly Belfast Plan. It has submitted a detailed action plan to the World Health Organisation (WHO) with agreed indicators. HASP will periodically monitor and publish progress against the action plan and report to BSP. After three years HASP will evaluate the project, identify successes and areas for future improvement. The evaluation report will be submitted to BSP and subsequently to WHO. The HASP Age-friendly team will also provide specific support for the development of the positive ageing campaign, age-friendly charter, intergenerational work and the Age-friendly Convention.

Lead organisations as identified will oversee the delivery and performance management of relevant aspects of the age-friendly action plan and report progress to HASP.

HASP involves the following organisations:

- Age NI

- The Alzheimer's Society
- Belfast City Council
- Belfast Health and Social Care Trust
- Belfast Healthy Cities
- The Department of Regional Development
- Engage with Age
- Greater Belfast Seniors Forum
- The Health and Social Care Board/Belfast Local Commissioning Group
- North Belfast Senior Citizens Forum
- Northern Ireland Housing Executive
- The Public Health Agency
- Volunteer Now

HASP works closely with Greater Belfast Seniors Forum, a representative group of older people who aim to make life better for older people in Belfast.

## Section B

### 1. Outline consultation process achieved or planned

Quantitative and qualitative research has been completed / begun by HASP and its partners. LOCUS was commissioned to analyse available research information and produce a baseline report, outlining Age-friendly strengths, key areas for improvement and gaps that need addressed. Research findings that have informed the development of this baseline assessment include;

- a) Survey findings completed by 300 older people at a variety of events across the City
- b) Findings from a consultation event held in March 2012 which was attended by 103 older people representing the six Seniors Forums throughout the city of Belfast:
  - West Belfast Senior Citizens Forum
  - Greater Shankill Senior Citizens Forum
  - North Belfast Senior Citizens Forum
  - South Belfast Lifestyle Forum
  - Belfast East Seniors Forum
  - Castlereagh Lifestyle Forum
- c) Summary report of 5 focus groups with socially excluded groups of older people representing older men, older people with a disability, LGBT older people, ethnic minority older people and older people living in sheltered accommodation. A total of 48 people engaged in these focus groups (see appendix 3)
- d) Findings from consultation at an Age-friendly Belfast Christmas Event in December 2012 at Titanic Belfast which was attended by over 200 older people. Drama and volunteer older actors were used to gather very valuable information on four of the WHO Age-friendly domains that had not received as much feedback, namely;
  - Social participation
  - Respect and social inclusion
  - Civic participation and employment
  - Communication and information

- e) Findings from the City Matters survey which was included in an edition of the Council's household magazine, distributed to 130,000 households and received 30 returns
- f) Consultation findings from the 2011 and 2012 annual Senior Citizens Conventions, each of which was attended by approximately 200 older people from across Belfast
- g) Consultation findings from Belfast Healthy Cities consultation on outdoor spaces, in which 50 older people participated
- h) Findings from intergenerational discussions between Belfast City Council Youth Forum and the Greater Belfast Senior Citizens Forum, involving 20 older and younger people
- i) Report of the Engage with Age, Moving Experiences – How Public Transport Serves Older People conference in February 2011, attended by approximately 100 older people
- j) Preview of Engage With Age's DVD – Travelling On in respect to the issues being presented by older people
- k) Analysis of information provided by NISRA through their NI Neighbourhood Information Service (NINIS) and Belfast City Council's City Stats team. Information has been presented at a ward or Local Authority level where possible. In some instances NI wide data has been used in the absence of local data.
- l) Analysis of 20 stakeholder responses following an Age-friendly stakeholder workshop. Responses were received from;
  - ArtsCare
  - Volunteer Now
  - South Belfast Partnership Board
  - Belfast Healthy Cities
  - Business in the Community
  - Belfast City Council Equality & Diversity officer
  - West Belfast 50+ Forum
  - Red Cross
  - Active Belfast
  - City Centre Management
  - DRD
  - DSD
  - Engage With Age
  - NIHE
  - Age NI
  - Belfast Central Mission
  - Linking Generations NI
  - Oasis
  - Sandy Row Community Forum

Specific areas of work referenced by stakeholders, that have an influence on the Age-friendliness of Belfast, have been included to illustrate work that is happening to address issues / challenges identified.

- (m) During the consultation process a briefing was also held with an older people's Chinese group in the Markets area.

## 2. Available evidence

*What evidence / information (both qualitative and quantitative) have you gathered to inform this policy? Set out all evidence below to help inform your screening assessment. Please note: It is important to record information gathered from a variety of sources such as:*

- *Monitoring information*
- *Complaints*
- *Research /surveys*
- *Consultation exercise and other public authorities*

<b>Section 75 category</b>	<b>Details of evidence / information and engagement</b>
Religious belief	<p>Details of the city wide consultation process and evidence gathering are described above and in baseline report attached</p> <p>The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.</p>
Political opinion	<p>Details of the city wide consultation process and evidence gathering are described above and in baseline report attached</p> <p>The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.</p>
Racial group	<p>Details of the city wide consultation process and evidence gathering are described above and in baseline report attached</p> <p>A focus group was held with the Indian community and a consultation on the plan with a Chinese older peoples group.</p> <p>One of the actions in the plan is to Identify and research the current and future needs of black and minority ethnic older people in Belfast.</p>
Age	<p>While the WHIO Age-friendly process is aimed at older people the plan will benefit all ages.</p>

	We carried out intergenerational consultation with BCC youth  Forum and the Greater Belfast Seniors Forum
Marital status	<p>Details of the city wide consultation process and evidence gathering are described above and in baseline report attached</p> <p>The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.</p>
Sexual orientation	<p>A focus groups was held with the Indian community and a consultation on the plan with a Chinese older peoples group.</p> <p>One of the actions in the plan is to Identify and research the current and future needs of lesbian, gay, bisexual, transgender older people in Belfast</p>
Men & women generally	<p>Details of the city wide consultation process and evidence gathering are described above and in baseline report attached</p> <p>The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.</p> <p>There are older females than males living in Belfast.</p>
Disability	A focus groups was held with a disability group
Dependants	<p>It was planned to have a focus group with older carers but this proved too difficult to organize as carers have so little time.</p> <p>In the plan there is an action to identify and research the needs of older carers in Belfast</p>

**3. What is the likely impact (indicate if the policy impact is positive or negative) on equality of opportunity for those affected by this policy, for each of the Section 75 equality categories? What is the level of impact?**

<b>Section 75 category</b>	<b>Likely impact?</b>	<b>Level of impact? Minor/Major/None</b>
----------------------------	-----------------------	--

Religious belief	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.	Positive impact
Political opinion	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.	Positive impact
Racial group	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.	Positive impact
Age	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city and subsequently all ages.	Positive impact
Marital status	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.	Positive impact
Sexual orientation	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.	Positive impact
Men and women generally	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.	Positive impact
Disability	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city. A lot of issues relating to older people also affect disabled people so will benefit them as well.	Positive impact
Dependants	The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.	Positive impact

**4. Are there opportunities to better promote equality of opportunity for people within the Section 75 equalities categories?**

Section 75 category	If Yes, provide details	If No, provide reasons
Religious belief		Same equality of opportunity for all older people
Political opinion		Same equality of opportunity for all older people
Racial group	We plan to identify and research the current and future needs of black and minority ethnic older people in Belfast so we can act on them.	
Age	The plan is primarily aimed at older people	
Marital status		Same equality of opportunity for all older people
Sexual orientation	We plan to identify and research the current and future needs of lesbian, gay, bisexual, transgender older people in Belfast so we can act on them.	
Men and women generally		Same equality of opportunity for all

		older people
Disability		Same equality of opportunity for all older people
Dependants	In the plan there is an action to identify and research the needs of older carers in Belfast	

**5. To what extent is the policy likely to impact (positive or negatively) on good relations between people of different religious belief, political opinion or racial group? What is the level of impact?**

<b>Good relations category</b>	<b>Likely impact?</b>	<b>Level of impact? Minor/Major/None</b>
Religious belief	People from all over the City attend city wide events together	Positive impact
Political opinion	People from all over the City attend city wide events together	Positive impact
Racial group	People from all over the City attend city wide events together	Positive impact

**6. Are there opportunities to better promote good relations between people of different religious belief, political opinion or racial group?**

<b>Good relations category</b>	<b>If Yes, provide details</b>	<b>If No, provide reasons</b>
Religious belief	Yes, People from all over the City attend city wide events together	Positive impact

Political opinion	Yes, People from all over the City attend city wide events together	Positive impact
Racial group	Yes, People from all over the City attend city wide events together	Positive impact

**7. Multiple Identities**

**Provide details of data on the impact of the policy with multiple identities**

*Specify relevant Section 75 categories concerned.*

N/A

## Section C

Belfast City Council also has legislative obligations to meet under the [Disability Discrimination Order](#) and Questions 5 -6 relate to these two areas.

### Consideration of Disability Duties

**8. Does this proposed policy / decision provide an opportunity for the Council to better promote positive attitudes towards disabled people?**

***Explain your assessment in full***

We have consulted with disability groups and feel a lot of the issues that face older people also face disabled.

**9. Does this proposed policy / decision provide an opportunity to actively increase the participation by disabled people in public life?**

***Explain your assessment in full***

Yes, there will be events, the business charter mark and neighborhood work that will actively increase the participation of disable people in public life.

**Monitoring Arrangements**

*Section 75 places a requirement the Council to have equality monitoring arrangements in place in order to assess the impact of policies and services etc; and to help identify barriers to fair participation and to better promote equality of opportunity.*

*Outline what data you will collect in the future in order to monitor the impact of this policy / decision on equality, good relations and disability duties.*

<b>Equality</b>	<b>Good Relations</b>	<b>Disability Duties</b>
Evaluations are carried out at most events	Evaluations are carried out at most events	Evaluations are carried out at most events
There will be consultations and questionnaires carried out	There will be consultations and questionnaires carried out	There will be consultations and questionnaires carried out
Any complaints or service requests will be recorded	Any complaints or service requests will be recorded	Any complaints or service requests will be recorded

## Section D

### Formal Record of Screening Decision

#### Title of Proposed Policy / Decision being screened

Age-Friendly Belfast Plan

I can confirm that the proposed policy / decision has been screened for –

<input checked="" type="checkbox"/>	Equality of opportunity and good relations
<input checked="" type="checkbox"/>	Disabilities duties

On the basis of the answers to the screening questions, I recommend that this policy / decision is –

*\*place an X in the appropriate box below*

<input type="checkbox"/>	* <b>Screened In</b> – Necessary to conduct a full EQIA
--------------------------	---

x	<p>*<b>Screened Out</b> – No EQIA necessary (no impacts)</p> <p>Provide a brief note here to explain how this decision was reached:</p> <p>The Age-friendly Belfast Plan is a city wide plan that will benefit all older people in the city.</p>
---	--

<input type="checkbox"/>	<p>* <b>Screened Out - Mitigating Actions</b> (minor impacts)</p> <ul style="list-style-type: none"> <li>• Provide a brief note here to explain how this decision was reached:</li> <li>• Explain what mitigating actions and / or policy changes will now be introduced:</li> </ul>
--------------------------	--

**Formal Record of Screening Decision** (cont)

**Screening assessment completed by (Officer level) -**

Name: Gillian McEvoy

Date: 15<sup>th</sup> October

Department : H&ES

Signature: please insert a scanned image of your signature below

**Screening decision approved by -**

Name: Siobhan Toland

Date:

Department / Job Title:

Signature: please insert a scanned image of your signature below

Please save the final version of the completed screening form and forward to the Equality and Diversity Officer – [gilmartins@belfastcity.gov.uk](mailto:gilmartins@belfastcity.gov.uk) or [dennisl@belfastcity.gov.uk](mailto:dennisl@belfastcity.gov.uk) . The screening form will be placed on the BCC website and a link provided to the Council's Section 75 consultees.

For more information about equality screening contact –

**Stella Gilmartin / Lorraine Dennis**

**Equality & Diversity Officer (job share)**

**Belfast City Council**

**City Hall**

**Belfast**

**BT1 5GS**

**Telephone: 028 9027 0511**

**[gilmartins@belfastcity.gov.uk](mailto:gilmartins@belfastcity.gov.uk) or [dennisl@belfastcity.gov.uk](mailto:dennisl@belfastcity.gov.uk)**