



Trees & Tree Preservation Orders works form

Request for TPO works to trees (trees subject to a tree preservation order (TPO) and/or notification of proposed works to trees in a conservation area)

A. Contact Details	
Name	
Address	Postcode:
Telephone No / Mobile	
Email Address	

B. Type of Works			
Types of works request	Proposed TPO		Works to trees in a Conservation Area
	Works to TPO protected trees		Works to trees protected by planning condition
	Other		

C. Nature of Works Nature of request Please specify in cm or metres <small>(example; reduce end weight by 1.5 metres)</small> Reason for request	Felling: <input style="width: 40px; height: 20px;" type="checkbox"/> Tree Surgery: <input style="width: 40px; height: 20px;" type="checkbox"/> Other: <input style="width: 40px; height: 20px;" type="checkbox"/> Please specify: _____ Details of trees to which the request refers: Species (if known): Size (height and spread): Number of trees: Location of trees within the site: _____ _____ _____
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D. Request Details	
Reference Number:	TPO or planning reference if known:
Location of tree(s) request (If the location is unclear or there is not a full postal address, please describe as clearly as possible where it is located) Does any of the tree(s) overhang onto neighbouring property / or lands? If so, have you consulted with neighbouring land owners?	
Site owner contact details (if different to above) Name	
Address	Postcode:
Telephone No.	
Email	

Additional information	
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Please send this completed form to planning@belfastcity.gov.uk with the subject line - FAO Tree Team or post to the below address:

Belfast Planning Service
 Ground Floor
 Cecil Ward Building
 4-10 Linenhall Street
 Belfast
 BT2 8BP

Should you have any other relevant documentation that may assist council in making a decision, please feel free to submit. For example a site location plan or sketch plan.

Office use only

Date Tree request received	/ /
Date request logged by admin	/ /