

West Belfast District Policing and Community Safety Partnership

Private Meeting

Lavery Room, City Hall
Thursday, 26th October, 2017

Political Members	Independent Members
Alderman Brian Kingston (Chair)	Claire Canavan (Vice-Chair)
Councillor Stephen Magennis	Breige Brownlee
Councillor Matt Garrett	Lauren Slane
Councillor Brian Heading	Liz Groves
Statutory Designated Organisations	
Chief Inspector Kellie McMillen	Tommy Boyle, H&SCT
Inspector Alan Swann, PSNI	Paddy Kelly, NIHE
Nicola Coogan, PBNI	Brian Hetherington, NIFRS
Dermot Magorrian, YJA	
Local Designates	
Michael George, CNP	
Karol McKee, Upper Springfield CSF	
DoJ Representative	
Wendy Osbourne	
Staff Present	
Alan Wardle, Safer City Co-Ordinator	Apologies
Alison Allen, Safer City Manager	Eoin McShane
Rachel Fulton, Partnership Support Officer	
Paul Cleary, ASB Officer	
Christine Hagen, Project Officer	

1. Welcome and Routine Matters

- i. The Chair welcomed Members to the Meeting and noted the apologies provided.
- ii. The Chair also welcomed Wendy Osbourne, NIPB Independent Member to the meeting.

2. Declarations of Interest

- i. Members were asked to declare any material interests which they may have in relation to any item of business to be considered during the meeting.
- ii. Liz Groves, Karol McKee and Lauren Slane declared an interest in item 9 on the agenda.
- iii. The Safer City Coordinator stated that they would be asked to leave the room before item 9 would be discussed.

3. Minutes & Matters Arising

- i. The minutes of the Private Meeting held on 28th September, copies of which had previously been circulated, were taken as read and agreed as correct.
Proposed: Councillor Matt Garrett
Seconded: Claire Canavan

- ii. In relation to actions from the previous meeting the Safer City Coordinator stated that:
 - 1. H&SCT annual report card had been circulated to all Members.
 - 2. Safer City Coordinator would be liaising directly with Councillor Magennis regarding scrambler presentation.
 - 3. The statement from West Belfast DPCSP had not yet been released as it was still going through BCC and PBNI communication teams.
 - 4. Small grants processes would be discussed as an item on the agenda.
- iii. A Member raised his concerns around the turnaround time for the statement to be released and sought rationale for the delay, to which the Safer City Coordinator agreed to seek an explanation.

4. Chairs Update

- i. The Chair advised Members that the PCSP Meeting due to take place on Monday 16th October had been cancelled due to storm Ophelia, therefore, he did not have an update for Members.

5. Updates from Statutory Partners

YJA

- i. Dermot Magorrian informed Members of ongoing early intervention programmes and reiterated the importance of working with other agencies to ensure that individuals do not come into the system.

H&SCT

- ii. Tommy Boyle informed Members that universal credit is proving problematic, with a significant rise in the amount of individuals requesting financial aid through their Gateway team.

NIHE

- iii. Paddy Kelly advised Members of similar concerns with universal credit, adding that residents are having difficulty navigating through the online system, although different forms of support for navigation purposes are being provided.

NIFRS

- iv. Brian Hetherington advised Members that it had been a relatively quiet period for them, but focus would now be on Halloween. He added that they had been doing a lot of educational work in schools around firework safety.

PBNI

- v. Nicola Coogan stated that the threat that had been made towards PBNI staff, was still ongoing and the negative impact it is having on services within West Belfast.
- vi. Ms Coogan further advised the Aspire Project had gone live and would feedback at a future meeting with regards to its progress.

PSNI

- vii. Chief Inspector Kellie McMillen thanked all agencies who had been working alongside PSNI in relation to ASB in parks and open spaces.
- viii. Chief Inspector McMillen added that a lot of educational visits had been made to schools regarding staying safe over Halloween alongside NIFRS.

6. Small Grants Process

- i. The Safer City Coordinator provided an update in regard to the process involved in assessing and scoring Small Grants. He added that guidance notes had been provided for information, which had highlighted elements applicable to (D)PCSPs.
- ii. In relation to Members concerns around rejected proposals for Tranche 2 Grants, the Safer City Coordinator advised that help would be given to those groups for future projects and applications. He also advised that Small Grant Roadshows were taking place across the City to provide support with applications, with the first one to take place on Tuesday 7th November from 10am-11:30am in City Hall.
- iii. A Member thanked the Safer City Coordinator for update and reiterated the importance of ongoing support for groups who were not successful in tranche 2. He also commented on the need for Members panel to have the ability to make decisions with regards to awarding of funding and called for a more open and transparent process.
- iv. The Safer City Manager outlined the current small grant process, acknowledging some of the frustrations that Members have in relation to decision making. She advised Members that a review of Small Grant process would be taking place in the near future, with working groups being established.
- v. The Safer City Manager stated that once the working groups were introduced, she would propose that DPCSP Members were invited to be involved.

7. Action Plan Progress Report and Delegated Authority Process

- i. The Safer City Coordinator reminded Members of the budget allocated to the 2017/2018 West Belfast DPCSP Action Plan totalling £152,390.
- ii. Members were then advised that there were potential underspends within the Action Plan totalling £48,000. The Safer City Coordinator stated that Officers were working to develop various projects to minimise underspend and requested that Members consider approving the following in order to quicken process to expedite monies:
 - 1. To approve delegated authority to the Safer City Coordinator to allow expenditure, with approvals from the Chair and Vice Chair, up to £1,000 for the remainder of the Partnership's 2017/2018 term.
 - 2. To approve delegated authority to the Safer City Coordinator to allow expenditure up to £3,000 with the approval of the Chair and Vice Chair along with the Safer City Manager for the remainder of the Partnership's 2017/2018 term.

- iii. The Safer City Coordinator commented that both processes will require all governance/due diligence processes to be fully completed prior to project approval being sought.
- iv. Members agreed to approve delegated authority to the Safer City Coordinator to allow expenditure, with approvals from the Chair and Vice Chair, up to £1,000 for the remainder of the Partnership's 2017/2018 term.
- v. Members also agreed to approve delegated authority to the Safer City Coordinator to allow expenditure up to £3,000 with the approval of the Chair and Vice Chair along with the Safer City Manager for the remainder of the Partnership's 2017/2018 term.

Project Proposals

- vi. Members were presented with two project proposals with associated costs, namely;
 - 1. Scrambler/ASB signage- £6,671.40
 - 2. Beat the Burglar Campaign- £5,985
- vii. Members were then asked to consider approving expenditure for the aforementioned projects.
- viii. After a brief discussion, Members agreed to fund £6,671.40 towards Scrambler/ASB Signage and £5,985 towards Beat the Burglar Campaign.
Proposed: Councillor Stephen Magennis
Seconded: Councillor Brian Heading
- ix. A Member stated that communities would like to see a campaign that highlights crushing of scramblers/off road vehicles that have been seized.
- x. Chief Inspector Kellie McMillen stated that she would be happy to take proposal forward and felt that such a campaign showing visual images of scramblers/off road vehicles being crushed could be very effective.
- xi. Members also discussed the possibility of developing a bus wrap for the winning poster competition held by Colin Safer Neighbourhood Partnership.
- xii. In response to a Members concern around the cost of a bus wrap, the Safer City Coordinator asked the ASB Officer to ascertain costs and a report would be brought back to Members for approval.

Action Plan Summary

(Liz Groves, Lauren Slane and Karol McKee declared an interest in this item and left the room for discussion to take place.)

- xiii. In relation to the Professional Witness post under the remit of Falls Community Council; the Safer City Coordinator stated that the post was currently vacant and a recruitment process was ongoing which is due to close on 31 October. As a result Members were advised that the current budget line of £13,000 is at risk and may reduce if the position is not filled in a timely manner.
- xiv. In relation to West Belfast Community Safety Strategy, the Safer City Coordinator informed Members that a quotation exercise had been carried out, with one submission received. He further commented that unfortunately the submission had not passed a quality score and therefore the quotation was not awarded.
- xv. The Safer City Coordinator commented that in order to ensure work continues in relation to the community strategy and safety forums, Members should consider approving £10,000 towards

the development of a project to uphold confidence and deliver outputs in the short term prior to a new quotation being designed for 2018/19 financial year. He further stated that an organisation with sufficient capacity to deliver a similar piece of work could be appointed.

- xvi. Following a discussion with the Safer City Coordinator, the Safer City Manager advised Members that the following options should be considered:
 - 1. Design and develop a new quotation document establishing clear outcomes and outputs which would allow potential contractors to provide better submissions.
 - 2. Period of funding could be extended to 15 months for more organisational stability.
- xvii. A Member raised his concerns around gap in provision if quotation was to be reissued and sought clarification on timescales to minimise impact.
- xviii. The Safer City Manager assured Members that a new quotation document would take a day to develop but would be subject to an estimated 2-3 week period for publication and scoring.
- xix. The Safer City Manager then stated that Members could consider extending the allocation of funding for the project into 18/19 financial year subject to available funds and satisfactory performance of any contractor.
- xx. Members agreed to approve up to £30,000 from 17/18 Action Plan to support the development of a new quotation exercise to further advance West Belfast DPCSP Community Safety Strategy. The Safer City Coordinator stated that monies would be subject to satisfactory performance and available funds.
- xxi. Members also agreed in principle to continue a partnership contribution of £15,000 to the professional witness project which is currently delivered in partnership with NIHE. The Safer City Coordinator commented that this would also be subject to performance and continued partnership funding from NIHE.

8. Lenadoon Halloween Project

- i. Members were asked to consider funding proposal totalling £2,300 for the delivery and support of Lenadoon Halloween Festival Fireworks display and associated children's workshops.
- ii. Members agreed to fund £2,300 towards the delivery of Lenadoon Halloween Festival and fireworks display.

9. West Belfast Drugs Initiative

- i. Members noted report which provided an update on proposed West Belfast Drugs Initiative/panel to be delivered by West Belfast Partnership Board.

10. DPCSP Action Planning

- i. The Safer City Coordinator outlined the proposed OBA planning process and advised that 5 OBA Planning Workshops had been organised to address 5 different policing and community safety topics that are relevant across the whole city and which clearly relate to the (D) PCSPs statutory functions.
- ii. The Safer City Coordinator advised that the first workshop had taken place on Wednesday 25 October and stated the importance of participation from West Belfast Members at future workshops.
- iii. Members noted the dates of future workshops:

2 November	Feeling Safer
15 November	Drugs and Alcohol
22 November	Antisocial Behaviour
29 November	Sexual Violence, including rape, sexual assault and domestic violence

- iv. A Member advised that they had attended the workshop on Wednesday 25 October and stated that it had been worthwhile. However, he requested that West Belfast DPCSP meet at a later date to concentrate solely on West Belfast issues and priorities.
- v. The safer City Coordinator stated that he would try and organise a date where a focused workshop could take place.

11. Hate Crime and Fear of Hate Crime

- i. The SAFER CITY COORDINATOR drew Members attention to a meeting that would be taking place on 7th December to discuss hate crime and fear of hate crime on a citywide basis and share ideas on the issue.
- ii. Members were asked to nominate two individuals to attend on behalf of West Belfast DPCSP.
- iii. Councillor Brian Heading agreed to attend meeting.
- iv. The Safer City Coordinator stated that an email would be circulated to request another nominee as well as confirmation of meeting time.

12. Emerging Issues

- i. A discussion took place regarding West Belfast DPCSP Public Meetings and potential topics/themes that the Partnership felt were appropriate and relevant.
- ii. The Safer City Coordinator proposed that the Partnership aim to deliver two high profile public events, with topics focusing on criminal justice system/drugs and alcohol issues/domestic violence.
- iii. Members agreed that the next Public Meeting would be themed on a journey through the criminal justice system and highlighted the need for extensive marketing for this to ensure a positive turnout. The Safer City Coordinator advised that the meeting would be organised in the New Year to allow for sufficient time to organise.

13. Date of Next Meeting

- i. The Safer City Co-ordinator advised Members that the next Private Meeting of the West Belfast DPCSP would be held on Tuesday, 28th November, 2017 in the Conor Room, City Hall.