



Food Hygiene Rating Scheme: Request for a re-rating inspection

Notes for businesses:

- As the food business operator of the establishment you have a right to request at any time a visit for the purposes of re-rating under section 4 of the Food Hygiene Rating Act (Northern Ireland) 2016 provided that you have paid the £ 150 cost of the re-rating inspection in accordance with section 4(7) of The Food Hygiene Rating Act (Northern Ireland) 2016 and the following conditions are met:-
 - You must wait until the end of the 21 days appeal period before you apply for a re-rating inspection
 - Any appeal against the current food hygiene rating has been determined or abandoned:
 - You must provide details of the improvements made to hygiene standards with your request, including supporting evidence where appropriate.
 - The district council considers that you have provided sufficient evidence that the required improvements have been made.
 - You must also be compliant with the Act. This means that you must display your current valid rating sticker. A re-rating inspection will not be carried out if you are found to be non-compliant and a £200 fixed penalty notice may be served for non-compliance.
- The district council officer will give you a 'new' food hygiene rating based on the level of compliance that is found at the time of the re-visit - you should be aware that your rating could go up, down or remain the same.
- The re-rating visit will take place within 3 months of the request being made and will usually be made without prior notification.

Business details

Food business operator/proprietor

Business name

Business addresses

Business tel. number Business email

Inspection details

Date of inspection Food hygiene rating given

Action taken

Please describe the remedial action you have taken with reference to the issues identified in the inspection letter/report provided to you by your district council with your score:

Compliance with food hygiene and safety procedures

Compliance with structural requirements

Confidence in management/control procedures

Please provide any other supplementary evidence (e.g. photographs, invoices, copies of relevant HACCP documentation etc.).

Signature

Name in capitals

Position Date

Please now return this form and payment to:

City and Neighbourhood Services Department, Food Safety, Belfast City Council, The Cecil Ward Building, 4-10 Linenhall Street, Belfast, BT2 8BP.



Belfast
City Council



Belfast City Council is the Data Controller under the General Data Protection Regulation (GDPR) for the personal data it gathers for the purposes of implementing the Food Hygiene Rating Scheme.

You are providing your personal data to the Council whose lawful basis for processing is for compliance with a legal obligation under the Food Hygiene Rating Act (Northern Ireland) 2016 and regulations made thereunder.

The personal data may be shared internally within the Council with staff who are involved in providing this service and, where necessary, between internal departments with the purpose of supporting an effective delivery of service.

It may also be shared or disclosed to any other statutory body for the purposes of ensuring the safety and standards of food or where the body has a legislative basis to request it.

Your personal data will not be shared or disclosed to any other organisation without your consent, unless the law permits or places an obligation on the BCC to do so.

The personal data is held and stored by the Council in a safe and secure manner and in compliance with Data Protection legislation and in line with the Council's Records Retention and Disposal Schedule.

If you have any queries regarding the processing of your personal data, please call the Food Safety and Port Health Team on 028 9027 0468 or email envhealth@belfastcity.gov.uk

If you wish to contact the Council's Data Protection Officer, please email records@belfastcity.gov.uk or write to Belfast City Council, City Hall Belfast, BT1 5GS.